

PRIVATE & CONFIDENTIAL

*Auditor's Report
&
Consolidated Financial Statements
of*

Manab Unnayan Kendra (MUK)

For the Year Ended June 30, 2015

অমল এন্ড লীনা
Amal & Leena
Chartered Accountants

Dhaka Office:
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383, Tongi Diversion Road
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AUDITORS' REPORT

We have audited the accompanying Consolidated Statement of Financial Position of **Manab Unnayan Kendra (MUK)** as at June 30, 2015 and the related Statement of Consolidated Comprehensive Income and Consolidated Statement of Receipts & Payments for the year then ended together with notes thereto as prepared and produced to us by the management of the organization for our verification. The preparation of these financial statements is the responsibility of the organization management. Our responsibility is to express an independent opinion of these financial statements based on our audit.

Basis of Opinion:

We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Opinion:

In our opinion, the financial statements, referred to above prepared in accordance with Bangladesh Accounting Standards (BAS) give a true and fair view of the state of the organization's operations as at June 30, 2015 and comply with the applicable laws and regulations.

We also report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit & made due verification thereof.
- b) In our opinion, the organization as required by law has kept proper books of accounts so far as it appeared from our examination of those books & records.
- c) The Consolidated Financial Statements dealt with by the report are in agreement with the books of accounts.

Date: September 06, 2015
Place : Dhaka




Amal & Leena
Chartered Accountants



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Manab Unnayan Kendra (MUK)
Amjhupi Bazar, Meherpur.
Consolidated Statement of Financial Position
As At June 30, 2015

Property & Assets	Note	30-Jun-15	30-Jun-14
Non Current Assets			
Fixed Assets at Cost	1	4,890,065	4,890,065
Loan to Members (MCP)	2	9,817,712	8,147,202
Loan to Members (Siri)	3	1,367,886	916,126
Loan to Members (Proyojon Program)	4	159,975	159,975
Total Non Current Assets		16,235,638	14,113,368
Current Assets			
Loan to Staff (Security Fund)	5	816,362	849,462
Loan to Staff	6	-	145,390
Advance to School Rent	7	9,000	9,000
Lease of Land	8	20,000	20,000
Cash & Bank Balance	9	2,597,395	2,678,141
Total Current Assets		3,442,757	3,701,993
Total Properties & Assets		19,678,395	17,815,361

Capital Fund & Liabilities	Note	30-Jun-15	30-Jun-14
Capital Fund			
Cumulative Surplus	10	8,906,667	7,535,325
Statutory Reserve Fund	11	137,964	137,964
Total Capital Fund		9,044,631	7,673,289
Current Liabilities			
Loan from Executive Director	12	305,000	305,000
Loan from Staff	13	5,000	5,000
Loan from Executive Committee	14	175,000	175,000
Loan from BRCT	15	2,856,993	2,856,993
Advance from Arbitration Program	16	48,550	734,300
Members Savings Deposit (RMC)	17	2,467,894	2,003,763
Members Savings Deposit (Siri)	18	378,190	282,445
Member Savings (Security Fund)	19	152,385	152,385
Welfare Fund	20	565,754	357,804
Staff Security Fund	21	891,000	692,000
Loan Loss Provision (LLP)	22	987,840	987,840
Depreciation Reserved Fund	23	1,800,158	1,589,542
Total Current Liabilities		10,633,764	10,142,072
Total Capital Fund & Liabilities		19,678,395	17,815,361

The accompanying notes form integral part of these financial statements

Signed as per our separate report of even date annexed

Date: September 06, 2015
Place : Dhaka



Amal & Leena
Chartered Accountants

Manab Unnayan Kendra (MUK)

Amjhupi Bazar, Meherpur.

Consolidated Statement of Comprehensive Income

For the year ended June 30, 2015

Income	General Account	Micro Credit Program	Aparajita	Local Resours Support Unit	Trinomial Paribahan Sector	Baradi Model Academy	Pirojpur Model Academy	Anjhupi Model Academy	Proyojon Prokotojo	Arbitration Program	Siri Program	Cultural Research Program	Protashtha	Vocational Training & Child Education Development Program	PVHT	FY 2014-2015
Fund Received				29,741						37,947		35,490	3,158,570		499,400	499,400
Fund from CAMPE			167,568													3,429,316
Fund from BSAF			20,635													20,635
Fund from BNF	275,000													275,000		550,000
Fund from WAVE Foundation	54,800											100,000				54,800
Fund from Health Ministry																100,000
MUK Contribution														29,253		29,253
Income from Farming Program	145,239															145,239
Income from CSA for Sun	180,000															379,682
Income from Beef Fattening Program	422,244											199,682				422,244
Income from Forestry Program	165,117															165,117
Income from Friendly Stove				250,650												250,650
Income from Photo print				7,205												7,205
Income from Multimedia Rent				13,990												13,990
Income from Scholarship Examination												33,445				33,445
Income from Anjhumi Academy					406,860											406,860
Income from Baradi Academy					339,800											339,800
Income from Pirojpur Academy					119,750											119,750
Income from Staff Training				10,350												10,350
Income from Micro Bus					55,250											55,250
Income from Package									11,080							11,080
Income from House Rent			261,160													261,160
Income from Photocopy																89,907
Sales of Net Bag									89,907							89,907
Sales of Homeopathic Medicine									9,896							9,896
Sale of Allopathic Medicine									30							30
Sales of Sweet Packet									572							572
Sales of Cap									48,354							48,354
Sales of Shoes									9,960							9,960
Sales of Stocking									23,000							23,000
Sales of Training Pad & File									3,310							3,310
Sales of Garments									18,997							18,997
Sales of Diary									140,240							140,240
Sale of Exercise Book									17,267							17,267
Sales of Food									91,614							91,614
Sale of Books									256,268							256,268
									328,100							328,100



Fuel & Oil Cost	6,181	192,413	3,513	10,100	-	-	-	1,487	20	-	-	202,107
Newspaper Bill	7,410	300	300	-	-	-	-	-	-	-	-	7,410
Postage & Courier	969	-	-	-	-	-	-	-	-	-	-	2,776
Telephone, Fax & E-mail	8,537	-	-	-	-	-	-	-	-	-	-	13,937
Entertainment	14,830	2,550	7,668	257	1,234	50	5,400	-	-	-	-	26,589
Local Donation	17,595	3,125	-	-	-	-	-	-	-	-	-	3,125
Transport Cost	-	-	-	-	-	-	-	-	-	-	-	27,695
Training & Workshop	-	-	-	-	-	-	-	-	-	-	-	24,000
Revenue Stamp	1,240	-	-	-	-	-	-	-	-	-	-	1,240
Bank Charge	515	2,895	-	465	-	-	-	600	1,208	-	-	5,683
Dish Bill	1,050	-	-	-	-	-	-	-	-	-	-	1,800
Consultancy Fees	18,000	30,000	750	-	-	-	-	-	31,745	-	-	88,245
Audit Fees	5,000	5,000	8,500	-	-	-	-	-	-	-	-	10,000
Overhead Cost	-	105,000	21,000	26,000	10,000	45,000	-	50,000	16,000	-	-	297,000
Utilities	-	16,430	30,532	-	-	-	-	18,889	-	-	-	35,319
Donation	10,400	-	-	-	-	-	-	780	-	-	-	41,712
MRA Renewal fees	-	5,750	-	-	-	-	-	-	-	-	-	5,750
NGO Bureau Renewal fees	-	15,000	-	-	-	-	-	-	-	-	-	15,000
VAT / Tax	12,500	12,000	7,980	-	-	-	-	-	10,452	-	-	34,952
Cookeries	-	-	-	-	-	-	-	-	-	-	-	7,980
Meeting	-	-	-	-	-	-	-	-	-	-	-	4,550
Itar	18,965	-	-	-	-	-	-	-	-	-	-	18,965
Education Materials Cost	-	-	-	-	-	-	-	-	-	-	-	18,965
Examination Cost	-	6,300	-	6,300	3,800	172,200	-	-	18,000	-	-	294,005
Academy Decoration Cost	-	9,454	-	9,454	13,801	15,873	-	-	68,260	-	-	112,854
Food Supply	-	1,900	-	1,900	5,453	205,512	-	-	-	-	-	7,353
Sweet Packet	-	-	-	-	-	34,917	-	-	-	-	-	205,512
Gathering	-	-	-	-	-	-	-	-	-	-	-	34,917
Coaching Fee	-	8,400	-	8,400	43,300	-	-	-	-	-	-	2,699
Garments Making	-	-	-	-	-	-	-	-	-	-	-	51,700
Sweater Making	-	-	-	-	-	-	-	-	-	-	-	64,253
Non Judicial Stamp Purchase	-	-	-	-	-	-	-	-	-	-	-	24,000
Divorce Registration Cost	-	-	-	-	-	-	-	29,250	-	-	-	29,250
Scholarship	-	-	-	-	-	-	-	23,060	-	-	-	23,060
Orientation	-	-	-	-	-	-	-	-	38,882	-	-	38,882
Center Operation Cost	-	-	14,544	-	-	-	-	-	-	-	-	22,318
Reporting & Documentation	-	-	-	-	-	-	-	-	-	-	-	19,890
Fund Transfer to BNF	-	-	-	-	-	-	-	-	-	-	-	6,563
Program Cost	275,000	-	70,776	-	-	-	-	-	-	-	-	275,000
Chair & Table	234,800	450,437	-	-	-	-	-	-	-	-	-	4,226,924
Other Cost	3,175	-	14,039	21,300	26,174	27,343	-	600	-	-	-	47,474
Depreciation	188,603	22,013	17,357	1,450	1,940	-	-	-	-	-	-	80,764
Total Expenditure	2,148,501	891,127	526,542	833,298	340,256	820,733	1,052,346	262,416	462,213	2,930,016	298,981	12,981,141
Statutory reserve 10%	-	-	-	-	-	-	-	-	-	-	-	-
Excess of income over Expenditure	(342,503)	1,160,548	(108,497)	(1,698)	(10,800)	(29,065)	36,203	(13,287)	156,417	228,554	5,272	1,371,342
Total	1,805,998	2,051,675	418,045	831,600	329,456	1,088,549	1,088,549	249,129	618,630	3,158,570	304,253	14,352,483



Manab Unnayan Kendra (MUK)
Amjhupi Bazar, Meherpur.
Consolidated Receipts & Payments Statements
For the year ended June 30, 2015

Receipts	General Account	Micro Credit Program	Aparajita	Local Resours Support Unit	Trinomul Paribahan Sector	Baradi Model Academy	Piojpur Model Academy	Amjhupi Model Academy	Proyojon Prokolojo	Security Money & Mediation Program	Arbitration Program	VGD Program	Trinomul Anushondhani	Siri Program	Cultural Research Program	Protasha	Vocational Training & Child Education Development Program	Food for All Campaign	PVHT	FY 2014-2015
Opening Balance																				
Cash in Hand	64	22,538	-	11,999	6,004	10,061	15,129	28,515	728	-	16,771	38	319	11,787	361	99	165	21	-	124,598
Cash at Bank	185,151	385,585	-	322,433	335	2,712	224	202	341,622	541,335	705	122,377	98,595	250,000	24,364	53,631	217,851	6,420	-	2,553,542
Principal Loan Realized (MCP)		16,318,490																		16,318,490
Savings Collection (MCP)		1,603,228																		1,603,228
Principal Loan Realized (Siri)														6,578,240						6,578,240
Savings Collection (Siri)										4,584,375				575,944						575,944
Advance from Arbitration Program								40,000												4,584,375
Loan from Security & Arbitration Program																				40,000
Loan from Local Resource Support Project					10,000															10,000
Loan Realized from Siri										100,000										100,000
Loan Realized from Staff (Security Fund)										403,000				35,150						33,100
Loan Realized from Staff																				145,390
Staff Security																				403,000
Welfare Fund																				221,460
Income from Farming Program	145,239	179,610		6,700																145,239
Fund Received																				489,400
Fund from CAMPE				167,568																
Fund from BSAF				20,635																3,429,316
Fund from BNF																				20,635
Fund from WAVE Foundation	275,000			29,741																550,000
Fund from Health Ministry	54,800																			54,800
Fund from Health Ministry																				100,000
MUK Contribution																				29,253
Income from CSA for Sun	180,000																			379,682
Income from Beef Fattening Program																				422,244
Income from Forestry Program	422,244																			165,117
Income from Friendly Stove	165,117																			250,650
Income from Photo print				250,650																7,205
Income from Multimedia Rent				7,205																13,990
Income from Scholarship Examination				13,990																33,445
Income from Anijhumi Academy																				406,860
Income from Baradi Academy					406,860															339,800
Income from Piojpur Academy					119,750															119,750
Income from Staff Training				10,350																10,350
Income from Micro Bus																				55,250
Income from Package																				11,080
Income from House Rent																				261,160
Income from Photocopy																				89,907
Income from Net Bag																				9,896
Sales of Homeopathic Medicine																				30
Sale of Allopathic Medicine																				572
Sales of Sweet Packet																				48,354
Sales of Cap																				9,960
Sales of Shoes																				23,000



[illegible]

Manab Unnayan Kendra (MUK)
Amjhupi Bazar, Meherpur.
Notes to the Accounts for the year ended June 30, 2015

01.00 Fixed Assets	30-Jun-15
<u>Cost</u>	
Balance as on 01-07-2014	4,890,065
Add: Purchased During the year	-
Balance as on 30-06-2015	4,890,065
<u>Depreciation</u>	
Balance as on 01-07-2014	1,589,542
Add: Charged During the year	210,616
Balance as on 30-06-2015	1,800,158
Written Down Value as on 30-06-2015	3,089,907
02.00 Loan to Members (MCP)	30-Jun-15
Balance as on 01-07-2014	8,147,202
Add: Disbursed During the year	17,989,000
	26,136,202
Less: Realized During the year	16,318,490
Balance as on 30-06-2015	9,817,712
03.00 Loan to Members (Siri)	30-Jun-15
Balance as on 01-07-2014	916,126
Add: Disbursed During the year	7,030,000
	7,946,126
Less: Realized During the year	6,578,240
Balance as on 30-06-2015	1,367,886
04.00 Loan to Members (Proyojon Program)	30-Jun-15
Balance as on 01-07-2014	159,975
Add: Disbursed During the year	-
	159,975
Less: Realized During the year	-
Balance as on 30-06-2015	159,975
05.00 Loan to Staff (Security Fund)	30-Jun-15
Balance as on 01-07-2014	849,462
Add: Disbursed During the year	-
	849,462
Less: Realized During the year	33,100
Balance as on 30-06-2015	816,362
06.00 Loan to Staff	30-Jun-15
Balance as on 01-07-2014	145,390
Add: Loan During the year	-
	145,390
Less: Realized During the year	145,390
Balance as on 30-06-2015	-
07.00 Advance to School Rent	30-Jun-15
Opening Balance as on 01-07-2014	9,000
Add: Advance During the year	-
	9,000
Less: Realized During the Year	-
Balance as on 30-06-2015	9,000



08.00 Lease of Land	30-Jun-15
Opening Balance as on 01-07-2014	20,000
Add: Advance During the year	-
	20,000
Less: Realized During the Year	-
Balance as on 30-06-2015	20,000
09.00 Cash & Bank Balance	30-Jun-15
Cash in Hand	174,643
Cash at Bank	2,422,752
Balance as on 30-06-2015	2,597,395
10.00 Cumulative Surplus	30-Jun-15
Opening Balance as on 01-07-2014	7,535,325
Add: Excess of Income over Expenditure	1,371,342
Balance as on 30-06-2015	8,906,667
11. Statutory Reserved Fund	30-Jun-15
Balance as on 01-07-2014	137,964
Add: Reserve during the year	-
	137,964
Less: Refunded During the year	-
Balance as on 30-06-2015	137,964
12.00 Loan from ED	30-Jun-15
Opening Balance as on 01-07-2014	305,000
Add: Received During the year	-
	305,000
Less: Refunded During the Year	-
Balance as on 30-06-2015	305,000
13.00 Loan from Staff	30-Jun-15
Opening Balance as on 01-07-2014	5,000
Add: Received During the year	-
	5,000
Less: Refunded During the Year	-
Balance as on 30-06-2015	5,000
14.00 Loan from EC	30-Jun-15
Opening Balance as on 01-07-2014	175,000
Add: Received During the year	-
	175,000
Less: Refunded During the Year	-
Balance as on 30-06-2015	175,000
15.00 Loan from BRCT	30-Jun-15
Opening Balance as on 01-07-2014	2,856,993
Add: Received During the year	-
	2,856,993
Less: Refunded During the Year	-
Balance as on 30-06-2015	2,856,993
16.00 Advance from Arbitration Program	30-Jun-15
Opening Balance as on 01-07-2014	734,300
Add: Advance Received During the year	4,584,375
	5,318,675
Less: Refunded During the Year	5,270,125
Balance as on 30-06-2015	48,550



17.00 Members Savings Deposit (RMC)
Opening Balance as on 01-07-2014
Add: Collected During the year
Less : Refunded During the Year
Balance as on 30-06-2015

30-Jun-15
2,003,763
1,603,228
3,606,991
1,139,097
2,467,894

18.00 Members Savings Deposit (Siri)
Opening Balance as on 01-07-2014
Add: Collected During the year
Less : Refunded During the Year
Balance as on 30-06-2015

30-Jun-15
282,445
575,944
858,389
480,199
378,190

19.00 Members Savings Deposit (Security Fund)
Opening Balance as on 01-07-2014
Add: Collected During the year
Less : Refunded During the Year
Balance as on 30-06-2015

30-Jun-15
152,385
-
152,385
-
152,385

20. Welfare Fund
Balance 01-07-2014
Add: Received During the year
Less: Refunded During the year
Balance as on 30-06-2015

30-Jun-15
357,804
221,460
579,264
13,510
565,754

21. Staff Security Fund
Balance 01-07-2014
Add: Received During the year
Less: Refunded During the year
Balance as on 30-06-2015

30-Jun-15
692,000
403,000
1,095,000
204,000
891,000

22. LLP
Balance 01-07-2014
Add: Provision during the year
Less: Adjustment During the year
Balance as on 30-06-2015

30-Jun-15
987,840
-
987,840
-
987,840

23.00 Depreciation Reserved Fund
Opening Balance as on 01-07-2014
Add: Received During the year
Less: Refunded During the Year
Balance as on 30-06-2015

30-Jun-15
1,589,542
210,616
1,800,158
-
1,800,158



Manab Unnayan Kendra (MUK)

Amjhupi Bazar, Meherpur.

Schedule of Fixed Assets

As at June 30, 2015

Sl No.	Particulars	Cost		Rate	Depreciation		Written Down Value
		As at 01 July 2014	Addition during the year		As at 01 July 2014	Charged during the year	
1	Furniture	452,590	-	10%	200,259	25,233	227,098
2	Building	2,531,552	-	5%	570,736	98,040	1,862,776
3	Vehicle	551,200	-	15%	372,628	26,785	151,787
4	Television	8,000	-	10%	4,442	355	3,203
5	Generator	49,310	-	15%	27,238	3,310	18,762
6	Equipments	54,200	-	10%	39,018	1,518	13,664
7	Motor Cycle	477,025	-	15%	254,812	33,332	188,881
8	Computer	192,812	-	10%	107,023	8,579	77,210
9	Bicycle	22,440	-	10%	11,529	1,091	9,820
10	Camera	9,300	-	10%	930	837	7,533
11	Fan	15,336	-	10%	927	1,441	12,968
12	Multimedia	67,300	-	15%	-	10,095	57,205
13	Land	459,000	-	0%	-	-	459,000
	Total	4,890,065	-		1,589,542	210,616	3,089,907

