PRIVATE & CONFIDENTIAL

AUDITORS' REPORT

8

Consolidated Audited Financial Statements

of

Manab Unnayan Kendra (MUK)

FOR THE YEAR ENDED JUNE 30, 2013

Habib Carwar & co. Chartered Accountants

EASTERN COMMERCIAL COMPLEX
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AUDITORS' REPORT

We have audited the accompanying Consolidated Statement of Financial Position of Manab Unnayan Kendra (MUK) as at 30 June 2013 and the related Consolidated Statement of Comprehensive Income and Consolidated Statement of Receipts & Payments for the year then ended together with notes thereto as prepared and produced to us by the management of the organization for our verification. The preparation of these financial statements is the responsibility of the organization management. Our responsibility is to express an independent opinion of these financial statements based on our audit.

Basis of Opinion:

We conducted our audit in accordance with Bangladesh Standards on Auditing (BSA). Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatements. An audit includes examining on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by the management as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

Opinion:

In our opinion, the financial statements, referred to above prepared in accordance with Bangladesh Accounting Standards (BAS) give a true and fair view of the state of the organization's operations as at 30 June 2013 and comply with the applicable laws and regulations.

We also report that:

- a) We have obtained all the information and explanations which to the best of our knowledge and belief were necessary for the purpose of our audit & made due verification thereof.
- b) In our opinion, the organization as required by law has kept proper books of accounts so far as it appeared from our examination of those books & records.
- c) The Financial Statements dealt with by the report are in agreement with the books of accounts.

Date: 29 August 2013



Habib Sarwar & Co.
Chartered Accountants



Dhaka Office:

Chamber No: 704 & 705, Eastern Commercial Complex (7th Floor) 73 Kakrail, Dhaka, Bangladesh. Tel: 02-9335974, 02-9337680 Fax: 02-9347421, E-mail: mhabib7374@gmail.com

MANAB UNNAYAN KENDRA (MUK) Amjhupi Bazar, Meherpur.

Consolidated Statement of Financial Position As At 30 June 2013

FUND & LIABILITIES	NOTE	FY 2012-2013	FY 2011-2012
Fund Account	01.00	5,927,777.00	4,573,896.00
Loan from General Account	02.00	3,030,742.00	3,030,742.00
Loan from Executive Director	03.00	155,000.00	205,000.00
Loan from Staff	04.00	5,000.00	150,000.00
Loan from Executive Committee	05.00	175,000.00	175,000.00
Loan from BRCT	06.00	2,856,993.00	2,856,993.00
Member Savings (MCP)	07.00	1,611,554.00	1,452,912.00
Member Savings (Siri)	08.00	95,045.00	
Member Savings (Security Fund)	09.00	152,385.00	152,385.00
Welfare Fund	10.00	229,110.00	167,375.00
Loan Loss Provision (LLP)	11.00	987,840.00	739,760.00
Advance from Arbitration Program	12.00	445,900.00	594,000.00
Staff Security Fund	13.00	660,000.00	612,000.00
Accumulated Depreciation	14.00	1,368,739.00	1,141,648.00
Total		17,701,085.00	15,851,711.00

PROPERTY & ASSETS	NOTE	FY 2012-2013	FY 2011-2012
Fixed Assets	14.00	4,825,595.00	4,672,954.00
Loan to Members (MCP)	15.00	7,058,096.00	6,805,388.00
Loan to Members (Siri)	16.00	196,050.00	-
Loan to Members (Security Fund)	17.00	882,262.00	882,262.00
Loan to Staff	18.00	145,390.00	48,100.00
Loan to Other Program	19.00	2,036,242.00	2,036,242.00
Advance to School Rent	20.00	9,000.00	9,000.00
Lease of Land	21.00	10,000.00	-
Cash & Bank Balance	22.00	2,538,450.00	1,397,765.00
Total		17,701,085.00	15,851,711.00

The accompanying notes form integral part of these financial statements

Signed as per our report of even date

Date: 29 August 2013



Habib Sarwar & Co. Chartered Accountants

MANAB UNNAYAN KENDRA (MUK)

Amihupi Bazar, Meherpur.

Consolidated Statement of Comprehensive Income

For the year ended 30 June 2013

Income	Amount In Taka
Fund from BNF	475,000.00
Fund from WAVE Foundation	216,500.00
Fund from Khan Foundation	69,666.00
Fund from UCEP	902,330.00
Fund from Madaripur Legal Aid Association	1948,785.00
Fund from BSAF	84,927.00
General Members Subscription	2,570.00
MUK Contribution	240,600.00
Income from Fishing Program	297,930.00
Income from Beef Fattening Program	703,000.00
Income from Forestry Program	324,834.00
Income from Friendly Stove	196,530.00
Income from Drama Program	15,100.00
	85,820.00
Income from Friendly Stove Installation Income from NGO Forum	1
	31,623.00
ncome from Photo print	11,132.00
Income from Networking Program	25,000.00
Income from Sound System	3,300.00
Income from Amjhumi Academy	489,785.00
Income from Baradi Academy	399,980.00
Income from Pirojpur Academy	131,550.00
Income from Training Center	105,635.00
Income from Snacks	8,985.00
Income from Staff Training	16,040.00
Income from Micro Bus	62,940.00
Income from Package	243,250.00
Income from Tailoring Training Program	5,820.00
Income from Blood Donation Program	5,700.00
Income from House Rent	70,500.00
ncome from Photocopy	104,374.00
ncome from Screen Print	640.00
Sales of Net Bag	23,470.00
Sale Loose Sheet of Paper	900.00
Sales of Homeopathic Medicine	15,461.00
Sale of Allopathic Medicine	2,123.00
Sales of Sweet Packet	54,263.00
Sales of Cap	23,750.00
Sales of Shoes	40,898.00
Sales of Stocking	4,400.00
Sales of Training Pad & File	14,988.00
Sales of Garments	100,345.00
Sales of Diary	15,347.00
Sale of Exercise Book	308,605.00
Sales of Food	414,802.00
Sale of Honey	700.00
Sale of Parts	
Date Of Falts	4,000.00



Total		14,052,167.00
Other Inc	ome	37,092.00
Bank Inte	erest	52,390.00
Donation		39,393.00
Service Cl		1,876,186.00
Overhead	Income	580,785.00
Admission	*	21,920.00
Scholarsh	nip	24,120.00
Advertise	ement	20,600.00
	ers Advertisement Fee	6,500.00
Electricity		1,950.00
Shop Ren	t	4,800.00
Seat Rent		117,485.00
Cycle Star	nd Charge	21,370.00
	ace Coalition	41,000.00
	nikar Campaign	342,498.00
Education	Watch Group	415,591.00
Absent Fi	ne	53,639.00
	tation Fees	3,250.00
Date Tran		2,550.00
	Making by Non Judicial Stamp	39,950.00
Divorce F		99,500.00
Complain		23,050.00
	erapy registration Fees	3,500.00
Health Ca		1,170.00
Sale of Los Health Car		44,375.00
		10,005.00
Sale of Pas		106,245.00 3,270.00
Millionic	Session Charge Examination fees	122,890.00
	C	
Students S	Monthly Fees	1,592,495.00



Expenditure	Amount In Taka
Salary & Honorarium	6,398,753.00
Office Rent	117,500.00
School Rent	24,000.00
Printing & Stationary	130,905.00
Traveling Cost	57,834.00
Photocopy	43,245.00
Repair & Maintenance	219,892.00
Electricity Bill	54,777.00
Fuel Cost	251,303.00
Newspaper Bill	8,896.00
Postage & Courier	3,921.00
Phone, Fax & E-mail	167,167.00
Entertainment	32,715.00
Photograph	2,832.00
Transport Cost	27,913.00
Training & Workshop	510,637.00
Registration fees	2,450.00
Day Observation	19,740.00
Revenue Stamp	2,245.00
Cleaning	2,689.00
Dish Bill	2,270.00
Consultancy Fees	34,150.00
Audit Fees	7,000.00
PP Cost	1,740.00
Overhead Cost	302,416.00
Donation	33,764.00
MRA Certificate fees	10,000.00
VAT	11,852.00
Interest on Members Savings	20,346.00
Friendly Stove Cost	97,530.00
Drama Program	6,580.00
Sound System Cost	1,344.00
Printer Purchase	3,120.00
Battery Cost	8,000.00
Meeting	382,839.00
MUK Contribution	17,000.00
Examination Cost	66.187.00
Association scholarship	800.00
Decoration	9,245.00
Electricity Connection Charge	10,250.00
Academy Construction Cost	136,828.00
Shoes Cost	165,000.00
Bag Purchase	218,320.00
Health Center Cost	11,600.00
Education Materials Cost	224,146.00
	184,245.00
Food Supply Sweet Packet	32,600.00
	9,419.00
Allopathic Medicine Purchase	
Homeopathic Medicine Purchase	3,460.00
Goods Purchase	1,000.00
Screen Print	175.00
Garments Making	76,076.00
Non Judicial Stamp Purchase Divorce Registration Cost	27,000.00 16,600.00



Compensation	5,800.00
Guest House Cost	20,150.00
Cultural Show	31,675.00
Community Awareness	9,320.00
Group Formation	20,520.00
Field Visit	37,874.00
Advertisement	1,000.00
Dialouge	7,957.00
Zonal Group Formatiuon	4,860.00
Sign Board	13,220.00
Seminar	37,055.00
Scholarship	27,172.00
Education Watch Group	415,591.00
Amar Odhikar Campaign	342,498.00
Governance Coalition	41,000.00
Orientation	594.00
Raw Materials	5,963.00
Helping Materials & Rehabilitation	14,979.00
Admission Fee	9,965.00
Guardian Gathering	5,973.00
Follow up	6,000.00
Reporting & Documentation	3,261.00
Loak morcha committee meeting (union level)	17,452.00
Campaign Inception session at (union level)	38,872.00
Implementation by loak morcha at (union level)	4,739.00
	9,986.00
Orientation on mapping	5,967.00
Mapping Conduction Orientation for loak morcha for Conduction of social Audit	11,947.00
	6,960.00
Regular social Auditing of SSN program	14,985.00
Awareness events with the community people	9,950.00
Public hearing at upzilla level	1,974.00
Lobbying with local authorities	1,970.00
Lobbying (Transportation at upzilla level)	
Developing of charter of leman on safely net program	3,960.00
Volunteer Remuneration	48,000.00
Space, logistics and communication for PNGOS	20,742.00
BSAF Program Cost	84,927.00
WATSAN Program Cost	27,456.00
Blood Donation Program Cost	5,822.00
Food For All Program Cost	12,033.00
Local Government Empowerment Program Cost	65,162.00
Child & Women Rights Advocacy Program Cost	157,302.00
Health Program Cost	6,252.00
Village court & Arbitration Program Cost	276,559.00
Tailoring & Child Education Program Cost	52,516.00
WATSAN Program Cost	2,904.00
Bank Charge	6,546.00
Other Cost	53,389.00
Loan Loss Provision (LLP)	248,080.00
Depreciation	227,091.00
Excess of Income Over Expenditure	1,353,881.00
TOTAL	14,052,167.00



Consolidated Statement of Receipts & Payments

For the year ended 30 June 2013

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	173,843.00
Cash at Bank	1,223,922.00
Principal Loan Realized (MCP)	12,151,292.00
Savings Collection (MCP)	1,139,731.00
Principal Loan Realized (Siri)	3,214,950.00
Savings Collection (Siri)	270,998.00
Advance from Arbitration Program	4,772,950.00
Staff Loan Realized	161,200.00
Staff Security	166,000.00
Welfare Fund	61,735.00
Fund from BNF	475,000.00
Fund from WAVE Foundation	216,500.00
Fund from Khan Foundation	69,666.00
Fund from UCEP	9,023,30.000
Fund from Madaripur Legal Aid Association	1,948,785.00
Fund from BSAF	84,927.00
General Members Subscription	2570.00
The state of the s	240,600.00
MUK Contribution	297,930.00
Income from Fishing Program	703,000.00
Income from Beef Fattening Program	324,834.00
Income from Forestry Program	196,530.00
Income from Friendly Stove	15,100.00
Income from Drama Program	85,820.00
Income from Friendly Stove Installation	31,623.00
Income from NGO Forum	11,132.00
Income from Photo print	25,000.00
Income from Networking Program	3,300.00
Income from Sound System	489,785.00
Income from Amjhumi Academy	399,980.00
Income from Baradi Academy	131,550.00
Income from Pirojpur Academy	105,635.00
Income from Training Center	8,985.00
Income from Snacks	16,040.00
Income from Staff Training	
Income from Micro Bus	62,940.00
Income from Package	243,250.00
Income from Tailoring Training Program	5,820.00
Income from Blood Donation Program	5,700.00
Income from House Rent	70,500.00
Income from Photocopy	104,374.00
Income from Screen Print	640.00



23,470.00
900.00
15,461.00
2,123.00
54,263.00
23,750.00
40,898.00
4,400.00
14,988.00
100,345.00
15,347.00
308,605.00
414,802.00
700.00
4,000.00
38,700.00
1,592,495.00
122,890.00
106,245.00
3,270.00
10,005.00
44,375.00
1,170.00
3,500.00
23,050.00
99,500.00
39,950.00
2,550.00
3,250.00
53,639.00
415,591.00
342,498.00
41,000.00
21,370.00
117,485.00
4,800.00
1,950.00
6,500.00
20,600.00
241,20.000
21,920.00
580,785.00
1,876,186.00
39,393.00
52,390.00
37,092.00
37,388,788.00



6,398,753.00
117,500.00
24,000.00
130,905.00
57,834.00
43,245.00
219,892.00
54,777.00
251,303.00
8,896.00
3,921.00
167,167.00
32,715.00
2,832.00
27,913.00
510,637.00
2,450.00
19,740.00
2,245.00
2,689.00
2,270.00
34,150.00
7,000.00
1,740.00
302,416.00
33,764.00
10,000.00
11,852.00
20,346.00
97,530.00
6,580.00
1,344.00
3,120.00
8,000.00
382,839.00
17,000.00
66,187.00
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9,245.00
10,250.00
136,828.00
165,000.00
218,320.00
11,600.00
224,146.00
184,245.00
32,600.00
9,419.00
3,460.00
1,000.00
175.00
76,076.00
27,000.00
16,600.00
5,800.00
20,150.00
31,675.00
9,320.00
20,520.00



Field Visit	37,874.00
Advertisement	1,000.00
Dialouge	7,957.00
Zonal Group Formatiuon	4,860.00
Sign Board	13,220.00
Seminar	37,055.00
Scholarship	27,172.00
Education Watch Group	415,591.00
Amar Odhikar Campaign	342,498.00
Governance Coalition	41,000.00
Orientation	594.00
Raw Materials	5,963.00
Helping Materials & Rehabilitation	14,979.00
Admission Fee	9,965.00
Guardian Gathering	5,973.00
Follow up	6,000.00
Reporting & Documentation	3,261.00
Loak morcha committee meeting (union level)	17,452.00
Campaign Inception session at (union level)	38,872.00
Implementation by loak morcha at (union level)	4,739.00
Orientation on mapping	9,986.00
Mapping Conduction	5,967.00
Orientation for loak morcha for Conduction of social Audit	11,947.00
Regular social Auditing of SSN program	6,960.00
Awareness events with the community people	14,985.00
Public hearing at upzilla level	9,950.00
Lobbying with local authorities	1,974.00
Lobbying (Transportation at upzilla level)	1,970.00
Developing of charter of leman on safely net program	3,960.00
Volunteer Remuneration	48,000.00
Space, logistics and communication for PNGOS	20,742.00
BSAF Program Cost	84,927.00
WATSAN Program Cost	27,456.00
Blood Donation Program Cost	5,822.00 12,033.00
Food For All Program Cost	65,162.00
Local Government Empowerment Program Cost Child & Women Rights Advocacy Program Cost	157,302.00
	6,252.00
Health Program Cost Village court & Arbitration Program Cost	276,559.00
Tailoring & Child Education Program Cost	52,516.00
WATSAN Program Cost	2,904.00
Principal Loan Disbursed (MCP)	12,404,000.00
Savings Refunded (MCP)	981,089.00
Principal Loan Disbursed (Siri)	3,411,000.00
Savings Refunded (Siri)	175,953.00
Lease of Land	10,000.00
Loan to Staff	258,490.00
Advance Refunded to Arbitration Program	4,921,050.00
Loan Refunded to ED	50,000.00
Loan Refunded to Staff	145,000.00
	118,000.00
Security Refunded	
Furniture Purchase	84,065.00 50,000.00
Computer Purchase Camera Purchase	9,300.00
Fan Purchase	9,276.00
	6,546.00
Bank Charge Other Cost	53,389.00
Other Cost Classing Palance	33,309,00
Closing Balance Cash in Hand	204,100.00
Cash at Bank	2,334,350.00
Total	37,388,788.00



MANAB UNNAYAN KENDRA (MUK)

Amjhupi Bazar, Meherpur.

Notes to the Accounts for the year ended 30 June 2013

Note # 01.00 Fund Account	Amount in Taka
Opening Balance as on 01-07-2012	4,573,896.00
Add: Excess of Income over Expenditure	1,353,881.00
Balance as on 30-06-2013	5,927,777.00

Note # 02.00 Loan from General Account	Amount in Taka
Opening Balance as on 01-07-2012	3,030,742.00
Add: Loan Received During the Year	-
	3,030,742.00
Less: Loan Refunded During the Year	-
Balance as on 30-06-2013	3,030,742.00

Note # 03.00 Loan from Executive Director	Amount in Taka
Opening Balance as on 01-07-2012	205,000.00
Add: Loan Received During the Year	-
	205,000.00
Less: Loan Refunded During the Year	50,000.00
Balance as on 30-06-2013	155,000.00

Note # 04.00 Loan from Staff	Amount in Taka
Opening Balance as on 01-07-2012	150,000.00
Add: Loan Received During the Year	-
	150,000.00
Less: Loan Refunded During the Year	145,000.00
Balance as on 30-06-2013	5,000.00

Note # 05.00 Loan from Executive Committee	Amount in Taka
Opening Balance as on 01-07-2012	175,000.00
Add: Loan Received During the Year	-
	175,000.00
Less: Loan Refunded During the Year	-
Balance as on 30-06-2013	175,000.00

Note # 06.00 Loan from BRCT	Amount in Taka
Opening Balance as on 01-07-2012	2,856,993.00
Add: Loan Received During the Year	-
	2,856,993.00
Less: Loan Refunded During the Year	-
Balance as on 30-06-2013	2,856,993.00

NOTE # 07.00 Member Savings (MCP)	Amount in Taka
Opening Balance as on 01-07-2012	1,452,912.00
Add: Savings Collected During the year	1,139,731.00
	2,592,643.00
Less: Savings Refunded During the Year	981,089.00
Balance as on 30-06-2013	1,611,554.00



NOTE # 08.00 Member Savings (Siri)	Amount in Taka
Opening Balance as on 01-07-2012	-
Add: Savings Collected During the year	270,998.00
	270,998.00
Less: Savings Refunded During the Year	175,953.00
Balance as on 30-06-2013	95,045.00

NOTE # 09.00 Member Savings (Security Fund)	Amount in Taka
Opening Balance as on 01-07-2012	152,385.00
Add: Savings Collected During the year	-
	152,385.00
Less: Savings Refunded During the Year	
Balance as on 30-06-2013	152,385.00

NOTE # 10.00 Welfare Fund	Amount in Taka
Opening Balance as on 01-07-2012	167,375.00
Add: Received During the year	61,735.00
Less: Fund Refunded During the Year	229,110.00
Balance as on 30-06-2013	229,110.00

NOTE # 11.00 Loan Loss Provision (LLP)	Amount in Taka
Opening Balance as on 01-07-2012	739,760.00
Add: Provision During the Year (02%)	248,080.00
Balance as on 30-06-2013	987,840.00

Note # 12.00 Advance from Arbitration Program	Amount in Taka
Opening Balance as on 01-07-2012	594,000.00
Add: Advance Received During the Year	4,772,950.00
	5,366,950.00
Less: Advance Refunded During the Year	4,921,050.00
Balance as on 30-06-2013	445,900.00

Note # 13.00 Staff Security Fund	Amount in Taka
Opening Balance as on 01-07-2012	612,000.00
Add: Fund Collected During the Year	166,000.00
	778,000.00
Less: Refunded During the Year	118,000.00
Balance as on 30-06-2013	660,000.00

NOTE # 14.00 Fixed Assets	Amount in Taka
Cost	
Opening Balance as on 01-07-2012	4,672,954.00
Add: Purchase during the year	152,641.00
Depreciation	4,825,595.00
Opening Balance as on 01-07-2012	1,141,648.00
Add: Depreciation Charge during the year	227,091.00
	1,368,739.00
Written Down Value as on 30-06-2013	3,456,856.00



NOTE # 15.00 Loan to Members (MCP)	Amount in Taka
Balance as on 01-07-2012	6,805,388.00
Add: Principal Loan Disburse During the year	12,404,000.00
	19,209,388.00
Less: Principal Loan Realized During the year	12,151,292.00
Balance as on 30-06-2013	7,058,096.00
NOTE # 16.00 Loan to Members (Siri)	Amount in Taka
Balance as on 01-07-2012	Amount in Taka
Add: Principal Loan Disburse During the year	3,411,000.00
Add: Principal Loan Disburse During the year	3,411,000.00
Less: Principal Loan Realized During the year	3,214,950.00
Balance as on 30-06-2013	196,050.00
	20,000
NOTE # 17.00 Loan to Members (Security Fund)	Amount in Taka
Balance as on 01-07-2012	882,262.00
Add: Principal Loan Disburse During the year	
and a manufacture of the four	882,262.00
Less: Principal Loan Realized During the year	-
Balance as on 30-06-2013	882,262.00
Note # 18.00 Loan to Staff	Amount in Taka
Opening Balance as on 01-07-2012	48,100.00
Add: Loan During the Year	258,490.00
	306,590.00
Less: Realized During the Year	161,200.00
Balance as on 30-06-2013	145,390.00
Note # 19.00 Loan to Other Program	Amount in Taka
Opening Balance as on 01-07-2012	2,036,242.00
Add: Loan During the Year	
	2,036,242.00
Less: Realized During the Year	_
Balance as on 30-06-2013	2,036,242.00
Note # 20.00 Advance to School Rent	Amount in Taka
Opening Balance as on 01-07-2012	9,000.00
Add: Advance During the Year	_
	9,000.00
Less: Advance Realized During the Year	-
Balance as on 30-06-2013	9,000.00
Note # 21.00 Lease of Land	Amount in Taka
Opening Balance as on 01-07-2012	-
Add: Addition During the Year	10,000.00
	10,000.00
Less: Realized During the Year	-



Name of Program	Cash	Bank	Total
General Account	97,232.00	573,945.00	671,177.00
Micro Credit Program	13,830.00	207,230.00	221,060.00
Farming Program	10,808.00	171,049.00	181,857.00
Trinomul Paribahan Sector	6,684.00	188.00	6,872.00
Baradi Model Academy	10,651.00	31,712.00	42,363.00
Pirojpur Model Academy	16,210.00	160.00	16,370.00
Amjhupi Model Academy	3,572.00	577.00	4,149.00
Proyojon Prokolpo	15,238.00	342,122.00	357,360.00
Security Money & Mediation Program	-	268,135.00	268,135.00
Arbitration Program	13,904.00	50,705.00	64,609.00
Local Fund	3,271.00	228,384.00	231,655.00
Trinomul Anushondhani	2,422.00	80,967.00	83,389.00
Siri Project	8,412.00	225,251.00	233,663.00
Child & Woman Rights Advocacy Program	05.00	36,170.00	36,175.00
Hazi Serajul Islam Memorial Trust Fund	1,720.00	6,943.00	8,663.00
Enhancing Opportunity to Justice at Rural Level	-	-	- 1
Networking Project	::	100,000.00	100,000.00
Vocational Training & Child Education	45.00	1,912.00	1,957.00
Development Program			
Food for All Campaign	96.00	8,900.00	8,996.00
Balance as on 30-06-2013	204,100.00	2,334,350.00	2,538,450.00



MANAB UNNAYAN KENDRA (MUK)

Amjhupi Bazar, Meherpur.

Name of Program: General Account

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	5,552.00
Cash at Bank	349,495.00
General Members Subscription	2,570.00
Fund from BNF	275,000.00
Fund from Khan Foundation	69,666.00
Income from Fishing Program	297,930.00
Income from Beef Fattening Program	703,000.00
Income from Forestry Program	324,834.00
Overhead Income	580,785.00
Income from House Rent	70,500.00
Loan Realization from Child & Women Rights Advocacy Program	6,000.00
Total	2,685,332.00

Payments	Amount In Taka
Salary & Allowance	878,315.00
Office Rent	12,000.00
Stationary & Printing	52,803.00
Photocopy Bill	24,731.00
Telephone/Mobile Bill	32,617.00
Entertainment	27,189.00
Transport Cost	21,868.00
Repair & Maintenance	24,604.00
Electricity Bill	46,377.00
Fuel Cost	27,239.00
Newspaper Bill	5,752.00
Registration fees	2,450.00
	6,350.00
Day Observation	
Postage & Courier	1,829.00
Revenue Stamp	2,245.00
Bank Charge	3,869.00
Cleaning	2,689.00
Dish Bill	2,270.00
Consultancy Fees	29,150.00
Audit Fees	7,000.00
VAT	10,352.00
PP Cost	1,740.00
Training Cost	12,600.00
Officer Conveyance	21,600.00
Furniture Purchase	22,650.00
Camera	9,300.00
Fan	6,050.00
Loan Refunded to Ms. Rebeka	50,000.00
Loan Refunded to Ms. Nasheda Akter Urmi	30,000.00
Loan Refunded to Mr. Alamgir	40,000.00
oan Refunded to Ms. Fahima	25,000.00
oan to Child & Women Rights Advocacy Program	6,000.00
ocal Government Empowerment Program Cost	65,162.00
Child & Women Rights Advocacy Program Cost	157,302.00
Health Program Cost	6,252.00
Village court & Arbitration Program	276,559.00
Failoring & Child Education Program Cost	52,516.00
Other Cost	9,725.00
Closing Balance	5,723.00
Cash in Hand	97,232.00
Cash at Bank	573,945.00
Total	
lotai	2,685,332.00



MANAB UNNAYAN KENDRA (MUK)

Amjhupi Bazar, Meherpur.
Name of Program: Micro Credit Program

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	34,310.00
Cash at Bank	8,641.00
Principal Loan Realized	12,151,292.00
Savings Collection	1,139,731.00
Welfare Fund	61,735.00
Service Charge Realized	1,517,363.00
Sale of Loan Form	6,515.00
Admission Fees	2,930.00
Sale of Pass Book	2,540.00
Other Income	1,410.00
TOTAL TAKA	14,926,467.00

Payments	Amount In Taka
Salary & Allowance	486,248.00
Photocopy	2,263.00
Overhead Cost	84,000.00
Traveling Cost	17,800.00
Printing Cost	8,141.00
Bank Charge	1,655.00
Donation	5,000.00
MRA Certificate fees	10,000.00
VAT	1,500.00
Consultancy fees	5,000.00
Utilities	3,615.00
Training Fees	500.00
Interest on Members Savings	20,346.00
Computer Purchase	50,000.00
Almira Purchase	7,000.00
Loan to Siri Program	100,000.00
Loan to Alamgir	178,490.00
Loan Refunded to Security Fund	80,000.00
Loan Refunded to ED	50,000.00
Loan Refunded to Farming Project	50,000.00
Loan Refunded to Proyojon Project	150,000.00
Principal Loan Disbursed	12,404,000.00
Savings Refunded	981,089.00
Other Cost	8,760.00
Closing Balance	
Cash in Hand	13,830.00
Cash at Bank	207,230.00
Total	14,926,467.00



Name of Program: Farming Program

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	2,695.00
Cash at Bank	102,334.00
Loan Realized from Micro Credit Program	50,000.00
Income from Friendly Stove	196,530.00
Income from Drama Program	15,100.00
Income from Friendly Stove Installation	85,820.00
Income from NGO Forum	31,623.00
Income from Photo print	11,132.00
Income from Networking Program	25,000.00
Income from Sound System	3,300.00
Sale of Honey	700.00
Total	524,234.00

Payments	Amount In Taka
Salary & Allowance	195,320.00
WATSAN Program Cost	2,904.00
Phone Bill	6,000.00
Photograph	2,832.00
Overhead Cost	25,000.00
Friendly Stove Cost	97,530.00
Drama Program	6,580.00
Sound System Cost	1,344.00
Photocopy	907.00
Printer Purchase	3,120.00
Other Cost	840.00
Closing Balance	
Cash in Hand	10,808.00
Cash at Bank	171,049.00
Total	524,234.00



Name of Program: Trinomul Paribahan Sector

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	6,517.00
Cash at Bank	21,702.00
Parts Sales	4,000.00
Income from Amjhumi Academy	489,785.00
Income from Baradi Academy	399,980.00
Income from Pirojpur Academy	131,550.00
Bank Interest	986.00
Income from Micro Bus	62,940.00
Total	1,117,460.00

Payments	Amount In Taka
Salary	689,400.00
Repair & Maintenance	182,529.00
Communication	100.00
Transport Rent	6,045.00
Fuel Cost	224,064.00
Battery Cost	8,000.00
Other Cost	450.00
Closing Balance	
Cash in Hand	6,684.00
Cash at Bank	188.00
Total	1,117,460.00



Name of Program: Baradi Model Academy

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	8,068.00
Cash at Bank	73,624.00
Students Admission Fees	21,000.00
Students Monthly Fees	630,250.00
Students Session Charge	49,040.00
Students Examination fees	39,260.00
Bank Interest	270.00
TOTAL TAKA	821,512.00

Payments	Amount In Taka
Salary & Honorarium	532,920.00
AMC Meeting	2,000.00
Parents Gathering	7,781.00
Overhead Cost	24,000.00
Maintenance	1,250.00
MUK Contribution	7,000.00
School Rent	24,000.00
Training Cost	5,300.00
Printing & Stationary	9,200.00
Examination	22,624.00
Association scholarship	800.00
Academy Construction Cost	124,906.00
Bank Charge	327.00
Furniture Purchase	13,815.00
Fan Purchase	3,226.00
Closing Balance	
Cash in Hand	10,651.00
Cash at Bank	31,712.00
Total	821,512.00



Name of Program: Pirojpur Model Academy

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	4,570.00
Cash at Bank	23,240.00
Students Admission Fees	2,350.00
Students Monthly Fees	278,820.00
Students Session Charge	25,200.00
Students Examination fees	21,885.00
Bank Interest	870.00
Total	356,935.00

Payments	Amount In Taka
Salary & Honorarium	298,080.00
Overhead Cost	16,000.00
Training Cost	1,450.00
Examination Cost	15,620.00
MUK Contribution	4,000.00
Parents Gathering	5,415.00
Closing Balance	
Cash in Hand	16,210.00
Cash at Bank	160.00
Total	356,935.00



Name of Program: Amjhupi Model Academy

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	2,990.00
Cash at Bank	33,027.00
Students Admission Fees	15,350.00
Students Monthly Fees	683,425.00
Donation	15,000.00
Students Session Charge	48,650.00
Students Examination fees	45,100.00
Total	843,542.00

Payments	Amount In Taka
Salary & Honorarium	686,000.00
Education Materials	18,560.00
MUK Contribution	6,000.00
AMC Meeting	2,000.00
Overhead Cost	24,000.00
Parents Meeting	8,091.00
Electricity Bill	6,000.00
Training Cost	2,900.00
Decoration	9,245.00
Electricity Connection Charge	10,250.00
Printing & Stationary	5,262.00
Examination Cost	27,943.00
Academy Construction Cost	11,922.00
Lease of Land	10,000.00
Furniture Purchased	11,220.00
Closing Balance	
Cash in Hand	3,572.00
Cash at Bank	577.00
Total	843,542.00



Name of Program: Proyojon Prokolpo STATEMENT OF RECEIPTS & PAYMENTS For the year ended 30 June 2013

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	14,093.00
Cash at Bank	160,022.00
Loan Realized from Micro Credit Program	150,000.00
Income from Photocopy	104,374.00
Income from Screen Print	640.00
Health Card Fees & Renew	45,545.00
Sale Loose Sheet of Paper	900.00
Income from Package	243,250.00
Income from Tailoring Training Program	5,820.00
Income from Blood Donation Program	5,700.00
Sales of Net Bag	23,470.00
Physiotherapy registration Fees	3,500.00
Sales of Homeopathic Medicine	15,461.00
Sale of Allopathic Medicine	2,123.00
Sales of Sweet Packet	54,263.00
Sales of Cap	23,750.00
Sales of Shoes	40,898.00
Sales of Stocking	4,400.00
Sales of Training Pad & File	14,988.00
Sales of Garments	100,345.00
Sales of Diary	15,347.00
Sales of Examination Exercise Book	74,868.00
Sales of Drawing Exercise Book	4,694.00
Sales of Food	414,802.00
Sales of Book	229,043.00
Other Income	3,147.00
Total	1,755,443.00

Payments	Amount In Taka
Salary & Allowance	441,078.00
Printing & Stationary	5,690.00
Shoes Cost	165,000.00
Bag Purchase	218,320.00
Health Center Cost	11,600.00
Book Purchase	101,850.00
Paper & Paper Purchase	53,100.00
Overhead Cost	36,000.00
Blood Donation Program Cost	5,822.00
Food Supply	184,245.00
Sweet Packet	32,600.00
Allopathic & Homeopathic Medicine Purchase	12,879.00
Examination Exercise Book Cost	10,910.00
Training File Cost	5,360,00
Goods Purchase	1,000.00
Screen Print	175.00
Entertainment	325.00
Repair & Maintenance	11,509.00
Garments Making	76,076.00
Drawing Exercise Book	10,500.00
Photocopy & Ink	6,765.00
Traveling cost	2,229.00
Furniture Purchase	4,080.00
Other Cost	1,470.00
Closing Balance	
Cash in Hand	15,238.00
Cash at Bank	342,122.00
Total	1,755,443.00



Name of Program: Security Money & Mediation Program

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	84,535.00
Cash at Bank	240,371.00
Loan Realized from Siri Project	681,861.00
Loan Realized from Micro Credit Program	80,000.00
Staff Loan Realized	161,200.00
Staff Security	166,000.00
Advance from Arbitration Program	4,772,950.00
Bank Interest	268.00
Total	6,187,185.00

Payments	Amount In Taka
Loan to Siri Program	800,000.00
Loan to Staff	80,000.00
Security Refunded	118,000.00
Advance Refunded to Arbitration Program	4,921,050.00
Closing Balance	
Cash in Hand	-
Cash at Bank	268,135.00
Total	6,187,185.00
Total	



Name of Program: Arbitration Program

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	8,063.00
Cash at Bank	84,415.00
Complaint Fees	23,050.00
Divorce Fee	99,500.00
Decision Making by Non Judicial Stamp	39,950.00
Service Charge	1,500.00
Date Transfer Fees	2,550.00
Documentation Fees	3,250.00
Total	262,278.00

Payments	Amount In Taka
Non Judicial Stamp Purchase	27,000.00
Divorce Registration Cost	16,600.00
Salary	150,460.00
Traveling	440.00
Photocopy	797.00
Printing & Stationary	750.00
Mobile Bill	500.00
Postage	1,062.00
Other Cost	60.00
Closing Balance	
Cash in Hand	13,904.00
Cash at Bank	50,705.00
Total	262,278.00



Name of Program: Local Fund

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	2,103.00
Cash at Bank	55,384.00
Absent Fine	34,513.00
Fine	19,126.00
Donation from Staff	7,450.00
Bank Interest	49,996.00
Income from Training Center	105,635.00
Income from Snacks	8,985.00
Income from Staff Training	16,040.00
Cycle Stand Charge	21,370.00
Seat Rent	117,485.00
Shop Rent	4,800.00
Electricity Rent	1,950.00
Other	32,535.00
TOTAL TAKA	477,372.00

Payments	Amount In Taka
Salary	149,840.00
Training Cost	9,619.00
Entertainment	4,473.00
Donation	28,764.00
Compensation	5,800.00
Guest House Cost	20,150.00
Other Cost	27,071.00
Closing Balance	
Cash in Hand	3,271.00
Cash at Bank	228,384.00
Total	477,372.00



Name of Program: Trinomul Anushondhani

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	347.00
Cash at Bank	71,667.00
UP Members Admission Fee	17,400.00
UP Members Advertisement Fee	6,500.00
Advertisement	20,600.00
Total	116,514.00

Payments	Amount In Taka
Traveling	170.00
Photocopy	455.00
Printing & Stationary	32,000.00
Other Cost	500.00
Closing Balance	
Cash in Hand	2,422.00
Cash at Bank	80,967.00
Total	116,514.00



Name of Program: Siri Project

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	
Cash at Bank	
Loan from Security Fund Account	800,000.00
Loan from Micro Credit Program	100,000.00
Principal Loan Realized (Siri)	3,214,950.00
Savings Collection (Siri)	270,998.00
Donation	728.00
Service Charge Realized	357,323.00
Sale of Form	3,490.00
Admission Fees	1,590.00
Sale of Pass Book	730.00
Total	4,749,809.00

Payments	Amount In Taka
Salary & Allowance	197,340.00
Photocopy	702.00
Overhead Cost	33,000.00
Traveling Cost	15,595.00
Loan Refunded to Security Fund Account	681,861.00
Bank Charge	695.00
Principal Loan Disbursed (Siri)	3,411,000.00
Savings Refunded (Siri)	175,953.00
Closing Balance	
Cash in Hand	8,412.00
Cash at Bank	225,251.00
Total	4,749,809.00



Name of Program: Child & Woman Rights Advocacy Program

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	_
Cash at Bank	_
Loan from General fund	6,000.00
Fund from UCEP	9,023,30.000
Total	908,330.00

Payments	Amount In Taka
Salary & Allowance	348,000.00
Furniture	25,300.00
Meeting	4,000.00
Cultural Show	31,675.00
Community Awareness	9,320.00
Consultation Meeting	199,256.00
Group Formation	20,520.00
Field Visit	37,874.00
Photocy	4,240.00
Photo Print	2,885.00
Stationary	4,758.00
Postage	500.00
Newspaper Bill	3.144.00
Office Rent	72,000.00
Advertisement	1,000.00
Dialouge	7,957.00
Zonal Group Formatiuon	4,860.00
Day Observation	13,390.00
Sign Board	2,950.00
Overhead	21,905.00
Coordination Meeting	7,000.00
Other Cost	898.00
Entertainment	728.00
Seminar	37,055.00
Educational Materials	4,940.00
Loan Refunded to General Fund	6,000.00
Closing Balance	0,000.00
Cash in Hand	05.00
Cash at Bank	36,170.00
Total Total	908,330.00



Name of Program: Hazi Serajul Islam Memorial Trust Fund

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	
Cash at Bank	
Donation	16,215.00
Scholarship	241,20.000
Total	40,335.00

Payments	Amount In Taka
Printing	4,000.00
Scholarship	27,172.00
Teacher's Training	500.00
Closing Balance	300.00
Cash in Hand	1,720.00
Cash at Bank	6,943.00
Total	40,335.00



Name of Program: Enhancing Opportunity to Justice at Rural Level

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	_
Cash at Bank	_
MUK Contribution	15,054.00
Fund from Madaripur Legal Aid Association	1,948,785.00
Total	1,963,839.00

Payments	Amount In Taka
Salary & Honorarium	1,177,152.00
Office Rent	33,500.00
Stationery & Photocopy	8,301.00
Postage	530.00
Phone, Fax & E-mail	5,550.00
Sign Board	10,270.00
Communication	122,400.00
Training & Workshop	472,408.00
Meeting	95,217.00
Overhead	38.511.00
Closing Balance	50,521100
Cash in Hand	_
Cash at Bank	_
Total	1,963,839.00



Name of Program: Networking Project

Receipts	Amount In Taka
Opening Balance	
Cash in Hand	~
Cash at Bank	-
MUK Contribution	174,224.00
Fund from BSAF	84,927.00
Education Watch Group	415,591.00
Amar Odhikar Campaign	342,498.00
Governance Coalition	41,000.00
Fund from WAVE Foundation	10,000.00
Total	1,068,240.00

Payments	Amount In Taka
BSAF Program Cost	84,927.00
Education Watch Group	415,591.00
Amar Odhikar Campaign	342,498.00
Governance Coalition	41,000.00
WATSAN Program Cost	27,456.00
Food For All Program Cost	12,033.00
Meeting	44,735.00
Closing Balance	
Cash in Hand	~
Cash at Bank	100,000.00
Total	1,068,240.00



Name of Program: Vocational Training & Child Education Development Program

Receipts	Amount In Taka		
Opening Balance	'		
Cash in Hand			
Cash at Bank	-		
Fund from BNF	200,000.00		
MUK Contribution	51,322.00		
Total	251,322.00		

Payments	Amount In Taka			
Salary	168,600.00			
Orientation	594.00			
Meeting	7,344.00			
Raw Materials	5,963.00			
Helping Materials & Rehabilitation	14,979.00			
Admission Fee	9,965.00			
Guardian Gathering	5,973.00			
Follow up	6,000.00			
Reporting & Documentation	3,261.00			
Management Cost & Electricity Bill	2,400.00			
Education Materials	24,286.00			
Closing Balance				
Cash in Hand	45.00			
Cash at Bank	1,912.00			
Total	251,322.00			



Name of Program: Food for All Campaign

Receipts	Amount In Taka			
Opening Balance				
Cash in Hand	-			
Cash at Bank	-			
Fund from WAVE Foundation	206,500.00			
Total	206,500.00			

Payments	Amount In Taka		
Loak morcha committee meeting (union level)	17,452.00		
Campaign Inception session at (union level)	38,872.00		
Implementation by loak morcha at (union level)	4,739.00		
Orientation on mapping	9,986.00		
Mapping Conduction	5,967.00		
Orientation for loak morcha for Conduction of social Audit	11,947.00		
Regular social Auditing of SSN program	6,960.00		
Awareness events with the community people	14,985.00		
Public hearing at upzilla level	9,950.00		
Lobbying with local authorities	1,974.00		
Lobbying (Transportation at upzilla level)	1,970.00		
Developing of charter of leman on safely net program	3,960.00		
Volunteer Remuneration	48,000.00		
Space, logistics and communication for PNGOS	20,742.00		
Closing Balance			
Cash in Hand	96.00		
Cash at Bank	8,900.00		
Total	206,500.00		



Schedule of Fixed Assets As At 30 June 2013

SI.	Particulars	Cost			Depreciation			WDWasan	
		Balance on 01.07.2012	Addition during the year	Balance on 30.06.2013	Rate	Balance on 01.07.2012	Charge during the year	Balance on 30.06.2013	W.D.V as on 30.06.2013
01.	Furniture	368,525.00	84,065.00	452,590.00	10%	150,411.00	21,811.00	172,222.00	280,368.00
02.	Building	2,531,552.00	-	2,531,552.00	05%	358,904.00	108,632.00	467,536.00	2,064,016.00
03.	Vehicle	551,200.00	-	551,200.00	15%	304,041.00	37,074.00	341,115.00	210,085.00
04.	Television	8,000.00	-	8,000.00	10%	3,608.00	439.00	4,047.00	3,953.00
05.	Generator	38,200.00	*	38,200.00	15%	23,029.00	2,275.00	25,304.00	12,896.00
06.	Equipments	74,200.00	-	74,200.00	10%	30,766.00	4,343.00	35,109.00	39,091.00
07.	Motor Cycle	477,025.00	-	477,025.00	15%	169,464.00	46,134.00	215,598.00	261,427.00
08.	Computer	142,812.00	50,000.00	192,812.00	10%	92,455.00	5,036.00	97,491.00	95,321.00
09.	Bicycle	22,440.00	-	22,440.00	10%	8,970.00	1,347.00	10,317.00	12,123.00
10.	Camera	*	9,300.00	9300.00	10%	*	-	-	9,300.00
11.	Fan	-	9,276.00	9276.00	10%		-	-	9,276.00
12.	Land	459,000.00	-	459,000.00	00%		*	•	459,000.00
Tota	1	4,672,954.00	152,641.00	4,825,595.00		1,141,648	227,091.00	1,368,739.00	3,456,856.00

No Depreciation has been charged on the addition during the year under audit

